



**UNCONDITIONAL  
100% SATISFACTION  
GUARANTEE**

**You won't find a more comprehensive guarantee!**

If you are not satisfied with any STEM Supplies purchase for any reason at any time, contact us and we will replace the product, credit your account, or refund the purchase price. No hassles. No restocking fees. No kidding!

Step 1 Please enter the products you would like to order.						
Item Number	Qty	Color (if needed)	Size (if needed)	Item Description	Unit Price	Total Price
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
<b>Additional Order Form (Enter quantity desired at left)</b>					<b>\$ FREE</b>	<b>\$ FREE</b>

Shipping, Handling, and Processing Charges			Step 2	Add shipping and tax
<b>Shipment Type</b>	<b>48 Contiguous States and Southern Canada*</b>	<b>Other Locations</b>	<b>Add SH&amp;P</b> <small>(Add 8% for parcel or 17% for truck; Minimum \$6.50 for FedEx, \$110 for Truck)</small>	\$
<b>Parcel Shipments</b>	8% of order value or \$6.50, whichever is greater.	Canadian shipments to the Yukon Territory, Northwest Territories, Nunavut, Newfoundland and Labrador will be charged 23% of the order value. Remote locations please call for quote.	<input type="checkbox"/> <b>Add Sales Tax</b> <small>(Where state/local law applies) *See following page for details on tax exemptions</small>	\$
<b>Truck Shipments</b>	17% of order value or \$110, whichever is greater		<input type="checkbox"/> <b>Add Liftgate Truck Delivery (\$90)</b>	\$
<b>Liftgate Truck Delivery</b> <small>Shipment lowered to ground from back of truck. Customer is responsible for any further movement.</small>	\$90 charge	For shipments to Alaska, Hawaii or other destinations outside of the US and Canada, please contact us to receive a freight quote.	<input type="checkbox"/> <b>Add Threshold Delivery (\$250)</b>	\$
<b>Threshold Delivery</b> <small>Shipment delivered just over the threshold of building. If stairs or further movement required, select Room/Location delivery.</small>	\$250 charge		<input type="checkbox"/> <b>Add Room/Location Delivery (\$450)</b>	\$
<b>Room/Location Delivery</b> <small>Shipment delivered into the room of your choice, including one flight of stairs (up or down).</small>	\$450 charge		<input type="checkbox"/> <b>Add Special Delivery (Call for quote)</b>	\$
<b>Special Delivery</b>	Call for quote		<b>TOTAL</b>	\$

\*Excludes delivery to Yukon, Northwest, Nunavut, Newfoundland, and Labrador

**Step 3** Please check the box next to one of the following payment types and enter your payment information.

<input type="checkbox"/> Purchase Order	P.O. # _____
<input type="checkbox"/> Credit Card	Credit Card Number _____ CVN _____
Check one: <input type="checkbox"/> Visa	Billing Address _____ (3-digit code on back of card)
<input type="checkbox"/> MasterCard	Name on Card _____
<input type="checkbox"/> Discover	Signature _____ Exp Date _____
<input type="checkbox"/> SmartPay	

Make checks payable to STEM Supplies.

**Step 4** Please enter the 5- or 6-digit Priority Code on the back of this catalog.

**Priority Code**

**Step 5** Please enter Billing and Contact Information below.

Organization \_\_\_\_\_

Requisitioner's Name \_\_\_\_\_

Requisitioner's Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax\* ( ) \_\_\_\_\_

E-Mail\* \_\_\_\_\_

\* Please include e-mail address or fax number so we can acknowledge your order when it is processed.

**Step 6** Please enter Shipping Information below.  Check here if same as Billing Information.

Organization \_\_\_\_\_

Attn: Name \_\_\_\_\_

Attn: Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

E-Mail \_\_\_\_\_

Contact name and phone number if there are questions about your order.

<b>Step 7</b> Submit your order:				
<b>PHONE</b>	<b>1-855-826-4540</b> <small>Outside the U.S. &amp; Canada: 1-507-444-4254</small>	<b>ONLINE</b>	<b>stem-supplies.com</b>	<b>MAIL</b> STEM Supplies 2525 Lemond St SW PO Box 998 Owatonna, MN 55060-0998
<b>FAX</b>	<b>1-855-826-5677</b> <small>Outside the U.S. &amp; Canada: 1-507-451-4755</small>	<b>E-MAIL</b>	<b>orders@stem-supplies.com</b>	

Order today! 1-855-826-4540 stem-supplies.com

**ORDER FORM**